



WE ARE HIRING!

Do you love working with both people and laws and codes? If so, the City of Pendleton has the perfect job for you.



Salary range:
\$4,279-\$5,266
per month DOE,
plus excellent benefits

PERMIT TECHNICIAN

The City of Pendleton is looking for a Permit Technician to join our team in the Community Development Department. The person in this position will have customer service experience and excellent communication skills. If you are able to understand and explain complex laws, codes, and rules, this could be the job for you.

Nestled at the foot of the Blue Mountains, Pendleton has a great work life balance with room to grow professionally. The City of Pendleton offers excellent benefits and has many programs to help each team member advance their skills including college tuition reimbursement and training opportunities.

The ideal candidate will have experience in modern office practices and either education or experience in planning or engineering. This candidate should also have a working knowledge of standard practices, techniques, materials, and methods of building and construction trades.

If this sounds like you, apply today, and you could be the City of Pendleton's new Permit Technician.

Find more information <https://www.pendletonor.gov/jobs>

The City of Pendleton is an Equal Opportunity Employer

REQUIRED QUALIFICATIONS

- High School Diploma or GED
- Customer service experience
- Experience with modern office practices, including strong computer skills

PREFERRED QUALIFICATIONS

- Two-year degree from a technical school specializing in building codes, surveying, drafting, or civil engineering OR two years' experience in field or office work of a sub-professional building

Applications are available at
<https://pendletonor.gov/hr/page/employment> or
at City Hall, 500 SW Dorion, Pendleton, Oregon

This position is open until filled with first review on
Dec. 3, 2024, and subsequently every two weeks.