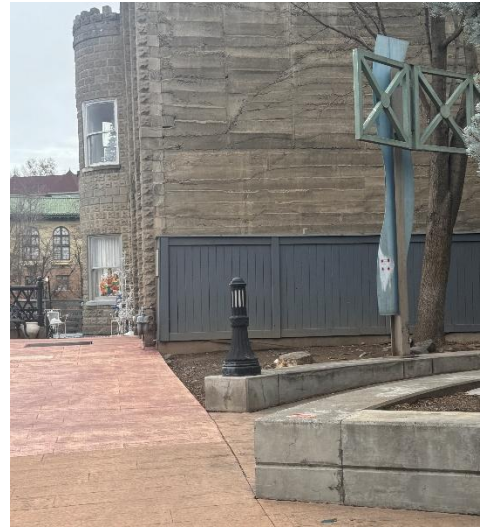


Pendleton Arts Commission
Public Art Step Up Project

CALL FOR PROPOSALS

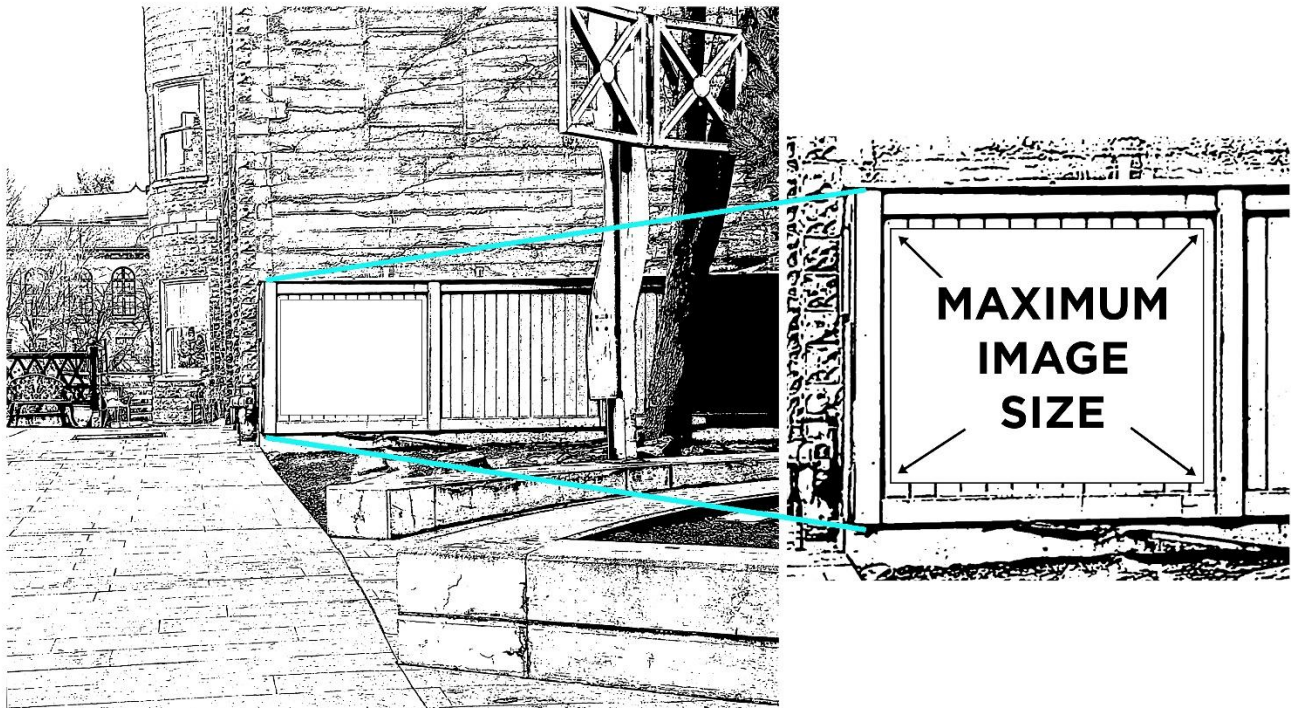
The City of Pendleton Arts Commission seeks proposals for a small mural project at Brownfield Park, on the corner of SE Byers Avenue and South Main Street, as part of their “Public Art Step Up” program.

The Public Art Step Up program is designed to provide emerging and established artists who don’t have a public art project on their CV with an opportunity to build their artistic credentials. The goal is for completed projects to provide artists with the foundation for applying for larger public art projects in the future. The Brownfield Park project is the first in the series.



LOCATION:

The wood panel located closest to Main Street at the north side of the park has been identified for this project. The proposed artwork should not exceed the area noted in the drawing:



Maximum image size: 70” wide x 58” tall.

GOAL:

This project seeks to enhance an under-utilized public space and encourage visitors and locals to interact with the work, creating a “photo hot spot” that lends itself to social media distribution.

The successful proposal will speak to the culture, history, flora, fauna, geography, or industry of the city and exhibit strong artistic merit. All artistic styles will be considered, with special consideration for designs that show a strong artistic voice and an unexpected approach to the project.

GUIDELINES:

- Must be at least 18 years old.
- Artists must reside in Umatilla County.
- Must not have completed a municipal, county, state, or corporate sponsored public art project previously.
- A \$1500 artist payment will be paid to the selected artist. Upon selection, artist may submit an invoice for \$500. Upon completion of the project, the artist may submit an invoice for the remaining \$1000.
- Materials will be covered up to \$300. Proposed materials must be professional-grade and designed for outdoor, long-term use. Receipts must be submitted to the City for the materials reimbursement.
- Artist must provide the City with a completed W-9 form and the artist will receive a 1099-NEC tax form at the end of the year.
- The City of Pendleton Arts Commission will cover the cost and installation of anti-graffiti coating, if appropriate for the selected project medium.
- This project's funding and implementation is contingent on the Arts Commission receiving a conditional use permit from the City of Pendleton.
- While the illustration above shows a rectangular outline on the project panel, the finished artwork does not have to be rectangular in nature.
- The finished artwork will become the property of the City of Pendleton. The copyright for the image, along with rights to create any reproductions or printed merchandise, will remain with the artist.
- Submissions will be reviewed by the City of Pendleton Arts Commission.
- A decision will be announced on or before February 23, 2027.
- Submissions will be scored on
 1. artistic merit
 2. suitability of the design for public engagement
 3. capacity of the artist to complete the project
 4. suitability of the materials for a 5 to 10 year public art project
 5. visibility from downtown locations.
- Project completion date will be determined after artist has been chosen.

SUBMISSION INSTRUCTIONS:

Please submit:

A cover letter describing your proposed project, along with some narrative about how you see the design addressing the project goal. Be sure that this letter includes your name, mailing address, phone number, and email address.

Two images of previously completed work in the medium proposed. (Jpeg or PDF format)
A detailed drawing or digital imagery of the proposed design in Jpeg or PDF format.

A detailed budget for the materials required to complete the project. Specific paint brands and formulas must be cited so that the information about volatile organic compounds, etc. may be captured for the City conditional use permit.

Submissions should be emailed to Art Commission staff at Stephanie.Huffman@pendletonor.gov on or before December 31, 2026.

EVALUATION PROCESS:

- Relevant experience, qualifications and previous work
- Understanding of the project and proposed approach
- References
- Ability to meet schedule

The City of Pendleton reserves the right to reject any or all proposals, and select the proposal that best serves the City's interests.

CONTRACTUAL TERMS:

- Ownership of artwork remains with City
- Ownership of documentation and images
- Approval process for treatment changes
- Termination provisions
- Warranty of workmanship

ADDITIONAL REQUIREMENTS:

All work must comply with applicable local, state, and federal regulations and follow recognized professional conservation standards. The selected consultant will be expected to coordinate with City staff and relevant advisory commissions throughout the project.

Artwork will be installed in Pendleton's Historic District and must follow historic district criteria. Proposals shall utilize:

- a. Colors from the entire Historic color palette from Sherwin Williams;
- b. A theme that captures a scene (a "scene" can be interpreted in a multitude of artistic styles) that would be typical of Pendleton's past in the historic district. Themes of Pendleton's past that are not typical of the historic district for which the sign is located shall not be approved;
or
- c. A theme capturing the historic past of the building for which it is located;
- d. And the theme shall exhibit at least two of these components of Oregon:
 - i. Oregon Trail
 - ii. Oregon State
 - iii. Umatilla, Walla Walla, and Cayuse tribal members (fictitious, past and present)
 - iv. Agriculture
 - v. Pioneers
 - vi. Missionaries
 - vii. Oregon Resources (parks, rivers, timber, flora, fauna, etc.)
- e. Or at least two of these historic components of Pendleton:
 - i. Historic buildings in Pendleton
 - ii. Oregon Trail

- iii. Pendleton's famous (not Round-Up related)
- iv. CTUIR
- v. UPRR
- vi. Past Pendleton business of the downtown
- vii. Past Pendleton cultures of the downtown

The City will select the proposer whose submission is determined to be the most advantageous to the City based on qualifications, proposed approach, experience, and overall value. Cost will be considered but will not be the sole determining factor.